

University at Buffalo
Department of Theatre and Dance
LIGHTING DESIGN Checklist

PRELIM	DUE:
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- Lighting concept statement, design objective defined for the play
- Cue synopsis
- Pre-visualization through image or sketch
- Composite lighting key, angle and color choices
- List of specials
- Rough lt. plot, including focus areas

FINAL	DUE:
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- Drafts including light plots: overhead electrics, toms, booms, floor positions, FOH, and sectional, as needed.
 - Theatre architecture drawn in (.5mm)
 - Legend with appropriate symbols and Instrument notation (Key)
 - Title block
 - Note box, if needed
 - Masking/scenic elements drafted in (.3mm) and labeled
 - Appropriate numbering and lettering of lighting positions and instruments (unit numbers)
 - Instruments hung at 18" centers
 - Instruments, Accessories drawn (.7mm)
 - Channel numbers assigned
 - Dimensioning and/or scale drawn
 - Work light and/or House light positions designated, as needed.
- Sectional indicating trim of electrics, borders, etc.
 - MAXIMUM Trim of Electrics 29'6" in Drama Theatre
- Chart beams/draw focus – in elevation & section
- Lightwright Paperwork: Channel Hook-Up and Instrument Schedule, including color and template choices
- Magic Sheets completed and typed.
- Review your own work. If you were the electrician, would you understand it?