

Scenic Artist RESPONSIBILITIES TO THE DEPARTMENT

- Check e-mail on a daily basis.
- Report weekly for two practicum lab periods, as registered.
- Adhere to all published deadlines.
- Work with Design Mentor to establish necessary paint calls outside of scheduled lab painting. Attend additional paint calls.
- Be proactive: contact the scenic designer, check in with your fellow designers and technicians regularly, etc.
- Attend necessary technical rehearsals, as agreed with your Design Mentor.
- Discuss paint treatments, based on Paint Renderings, with Scenic Designer and Design Mentor.
- Attend paint strikes for all black box and drama theatre musicals or plays.
- Maintain the cleanliness of the paint shop (including, but not limited to: making sure all brushes, buckets, trays, etc. are clean and in good condition following all paint calls).
- Work with Faculty Paint Mentor to determine the appropriate paint treatments for all shows. Develop scenic painting techniques.
- Use appropriate masking when painting/working in the theatres.
- Work with the Props department when additional painting of props is needed.
- Ability to run student paint crews.
- Work to achieve professional standards for all painting.
- Train assistant designer in managing the paint shop, techniques, etc.
- Confirm the due date of paint renderings with your Scenic Designer. Remind them of this date. DUE DATE: _____

Asst. Scenic Artist RESPONSIBILITIES TO THE DEPARTMENT

- Check e-mail on a daily basis.
- Report weekly for two practicum lab periods, as registered.
- Adhere to all published deadlines.
- Attend additional paint calls, outside of scheduled lab.
- Be proactive: contact the Scenic Artist, check in with your fellow designers and technicians regularly, etc.
- Attend necessary technical rehearsals, as agreed with your Design Mentor.
- Discuss paint treatments, based on Paint Renderings, with Scenic Artist, Scenic Designer and Design Mentor. Develop scenic painting techniques.
- Attend paint strikes for all black box and drama theatre musicals or plays.
- Help maintain the cleanliness of the paint shop (including, but not limited to: making sure all brushes, buckets, trays, etc. are clean and in good condition following all paint calls).
- Use appropriate masking when painting/working in the theatres.
- Work with the Props department when additional painting of props is needed.
- Work to achieve professional standards for all painting.

Note: The above are basic responsibilities for these positions and should function as guidelines. Responsibilities may shift based on the needs of the student and the production.